

**The Colorado Mountain Club, Gore Range Group
Leader-In-Training Evaluation Form**

Instructions to Trip Leader and Leader-in-training (LIT): At the end of the LIT trip, the Trip Leader should fill out this form and give it to the LIT to submit to the GRG person responsible for designating GRG Trip Leaders.

| | |
|-------------------------|------------------|
| LIT Name | |
| Email | Phone |
| Trip Name | Trip Date |
| Trip Leader Name | |
| Email | Phone |

Trip Leader, please check all that apply for your LIT. Give your LIT any additional feedback you feel is appropriate, either orally or in writing.

Before the trip, the LIT:

___ Became familiar with the trip (e.g., research, scouting, discussion with the Leader). Unless otherwise agreed upon, the Trip Leader, not the LIT, is responsible for posting the trip and managing the participant list.

At the meeting place, the LIT:

- ___ Arrived early to greet participants
- ___ Introduced self, took roll call of participants, and noted no-shows on trip roster
- ___ Checked essential equipment, clothing, and skills for the trip
- ___ Arranged carpooling and provided directions for drivers to get to the trailhead
- ___ Discussed whether and where any coffee/bathroom stops would occur

At the trailhead, the LIT:

- ___ Performed introductions, took headcount, and again checked for essential clothing and equipment
- ___ Described the planned route, policy on breaks (frequency, duration) and general pace
- ___ Discussed any safety concerns and assigned a rear leader
- ___ Emphasized "Leave No Trace" principles
- ___ Asked trip participants to advise LIT and/or Leader of any relevant medical concerns
- ___ Discussed any other important items for this trip (special sights, hazards, etc.)

During the trip, the LIT:

- ___ Maintained an appropriate pace
- ___ Took regular, appropriate stops for clothing adjustments, water and snacks, and calls of nature
- ___ Talked with rear leader to check on group pace and cohesiveness
- ___ Was attentive to participants, checking periodically on their status

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At the end of the trip, the LIT:

☐ Checked that everyone had returned safely and that all cars started

☐ Suggested a group stop on the way home (if appropriate)

Summary:

In your opinion, did the LIT successfully demonstrate on this trip to be a Trip Leader?

☐ Yes ☐ No

If you have any reservations or concerns about the LIT's ability to become a trip leader, please share them with the LIT and note them below or contact the group Leadership Chair.

Comments or suggestions:

Trip Leader Signature _____ Date _____

Thank you for helping to evaluate future trip leaders for the CMC!